



Illinois Department of Revenue

IL-900-EW-2

**Illinois Electronic Filing Waiver Request
for Forms W-2, W-2c, and W-2G**

This form is used to request a waiver from the Illinois electronic filing requirement for Forms W-2, W-2c, and W-2G.

Important Information

- Failure to electronically file your Forms W-2, W-2c, and W-2G, without the approval of this waiver, may result in a processing delay and assessment of penalty.
- This waiver may be subject to review and revocation at any time by the Illinois Department of Revenue.

Step 1: Applicant Information

Enter your federal employer identification number (FEIN), business name and contact information, and paid preparer name and contact information.

Business information (required)

FEIN _____ - _____ Date _____

Business name _____

Mailing address _____

City _____ State _____ ZIP _____

Email address (if any) _____

Company website (if any) _____

Paid preparer information (if applicable)

Name _____ Phone number _____

Email address (if any) _____

Company website (if any) _____

Step 2: Reason for Waiver

Describe, in detail, the reason for your request to be excluded from the electronic filing requirement for these forms.

Step 3: Signature

Under penalties of perjury, I state that, to the best of my knowledge, this information is true, correct, and complete. I understand that the Department may revoke this waiver at any time.

Signature _____ Phone number _____

Step 4: Mailing Address

Submit this form to the following address:

OR

Fax this form to:

**ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19040
SPRINGFIELD IL 62794-9040**

217 785-8202

<i>Department use only</i>	
Approved	<input type="checkbox"/>
Denied	<input type="checkbox"/>